

## Camp Nurse- Job Description

**Purpose:** To provide oversight for health care needs for youth camps

**Qualifications:** Current certification as a registered nurse or higher; the ability to administer medications; responsible and dependable; enjoys working with children and adults; willingness to live at camp while youth camp is in session

**Accountable To:** Program Director

**Essential functions/Duties:**

1. Maintain necessary medical supplies
2. Maintain first aid kits
3. Attend to ill and injured campers/staff
4. Review all campers health forms and fill out Cabin Medical List for counselors
5. Receive all campers medications at check-in and inquire about medical history and allergies
6. Maintain camper medications. Return them to parents at check-out.
7. Dispense camper meds at meal times
8. Maintain medical records including medications given to campers and first aid care given
9. Complete appropriate incident reports
10. Be on-call 24hrs. Be available and accessible for camper medical needs.
11. Keep a camp Walkie-Talkie on you during the day.
12. Carry the Emergency Bag (Nurses First Aid Kit) with you at all times.
13. Be at the pool area whenever campers have swim time
14. Be at the games field during All Camp Games each evening.
15. Coordinate transportation with Program Director of campers/staff to hospital when necessary
16. Think “safety” in relation to the summer program, and make suggestion to the Program Director for how to maintain a safe program
17. Communicate with parents/guardians regarding camper health issues
18. Attend staff meetings when possible
19. Discover, develop, and use personal gifts and talents
20. Maintain personal spiritual development

To qualify for a position on staff, each person should:

1. Have a personal commitment and relationship with Jesus Christ.
2. Be committed to demonstrating one’s commitment to Jesus Christ in word and deed.
3. Conduct him/herself behaviorally in a manner that is above reproach by not using tobacco, alcohol, illicit drugs, vulgar language or swearing.
4. Open to learning and upholding all camp policies and guidelines as outlined in the Staff Manual and other appropriate manuals.
5. Be emotionally and socially mature enough to relate to and cooperate with others in the camp community.
6. Posses the integrity to faithfully fulfill the commitment of service agreed upon in a positive manner.
7. Be flexible enough to assist in other areas as needed