



Dear Nurse,

Kaleidoscope Camp is a ministry of Williamsburg Christian Retreat Center. Our mission is to demonstrate God's love to young people by inviting them to enter into a relationship with Jesus Christ, helping them develop a solid foundation in God's Word, and challenging them to be salt and light in a world that is full of darkness. We run week long overnight camps starting June 27th and running through August 13th for children ages seven through sixteen. It is our goal to provide a safe, fun, Christ-centered experience where children can experience community and learn about God.

I would like to invite you to apply to be a Camp Nurse this summer at Kaleidoscope Camp. The position is available for one week or the entire summer. We are a fairly small camp with between forty five to sixty five campers per week.

This summer we will be housing our nurse and their family in one of the new cabins. The cabin is divided in half by a center wall. On one side of the wall are bunk beds for nurse and their family to sleep. The other side of the wall will be set up like a clinic with a bunk bed as well as sofas and chairs. There will be a small refrigerator in the cabin. All meals will be provided in the dining hall for the nurse and their family.

Our typical week starts with a staff meeting on Sunday at 3pm and ends after the campers leave on Friday around 2:30pm. The responsibilities would include administering medicine and caring for minor injuries that happen at camp. A more detailed job description is enclosed.

Crossroads camp for camper's ages 14-16 has a very different schedule and is only a half week. Crossroads campers stay up past midnight and sleep in till noon. Check with me for more details about this particular camp.

Camp Nurse is a volunteer position however; we do have some great benefits. We will provide lodging for you and your family during the camp session. All meals during the week will be included for you and your family. We will also offer a free week of camp to a child of your choosing; your own child or a child from your church community. A small stipend is available upon request.

If there is a particular age group that you would like to work with please let me know as soon as possible. I am including an application as well as reference forms that need to be filled out and sent back. Please also include with your application a copy of your nursing certification.

If you know of other nurses who would be interested in volunteering as a Camp Nurse please let me know or have them contact me.

Thank you,

Jennifer Hill
Program Director
Kaleidoscope Camp
WCRC

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Camp Nurse Job Description

Purpose: To provide oversight for health care needs for youth camps

Qualifications: Current certification as a registered nurse or higher; the ability to administer medications; responsible and dependable; enjoys working with children and adults; willingness to live at camp while youth camp is in session

Accountable To: Program Director

Essential functions/Duties:

1. Maintain necessary medical supplies
2. Maintain first aid kits
3. Attend to ill and injured campers/staff
4. Review all campers health forms and fill out Cabin Medical List for counselors
5. Receive all campers medications at check-in and inquire about medical history and allergies
6. Maintain camper medications. Return them to parents at check-out.
7. Dispense camper meds at meal times
8. Maintain medical records including medications given to campers and first aid care given
9. Complete appropriate incident reports
10. Be on-call 24hrs. Be available and accessible for camper medical needs.
11. Keep a camp Walkie-Talkie on you during the day.
12. Carry the Emergency Bag with you at all times.
13. Be at the pool area whenever campers have swim time each day.
14. Be at the games field during All Camp Games each evening.
15. Coordinate transportation with Program Director of campers/staff to hospital when necessary
16. Think "safety" in relation to the summer program, and make suggestion to the Program Director for how to maintain a safe program
17. Communicate with parents/guardians regarding camper health issues
18. Attend staff meetings when possible
19. Discover, develop, and use personal gifts and talents
20. Maintain personal spiritual development

To qualify for a position on staff, each person should:

1. Have a personal commitment and relationship with Jesus Christ.
2. Be committed to demonstrating one's commitment to Jesus Christ in word and deed.
3. Conduct him/herself behaviorally in a manner that is above reproach by not using tobacco, alcohol, illicit drugs, vulgar language or swearing.
4. Open to learning and upholding all camp policies and guidelines as outlined in the Staff Manual and other appropriate manuals.
5. Be emotionally and socially mature enough to relate to and cooperate with others in the camp community.
6. Posses the integrity to faithfully fulfill the commitment of service agreed upon in a positive manner.
7. Be flexible enough to assist in other areas as needed

Summer Camp 2010

June 27-29th – Mini Camp 1 (Ages: 7-9)

Nurse: _____

July 6-9th – Mini Camp 2 (Ages: 8-10)

Nurse: _____

July 11-16th – Discovery (Ages: 9-11)

Nurse: _____

July 18-23rd – Solid Rock (Ages: 12-14)

Nurse: _____

July 25- 28th – Crossroads (night owl) (Ages: 14-16)

Nurse: _____

August 1-6th – Cornerstone (Ages: 11-13)

Nurse: _____

August 8-13th – Explorers (Ages: 10-12)

Nurse: _____